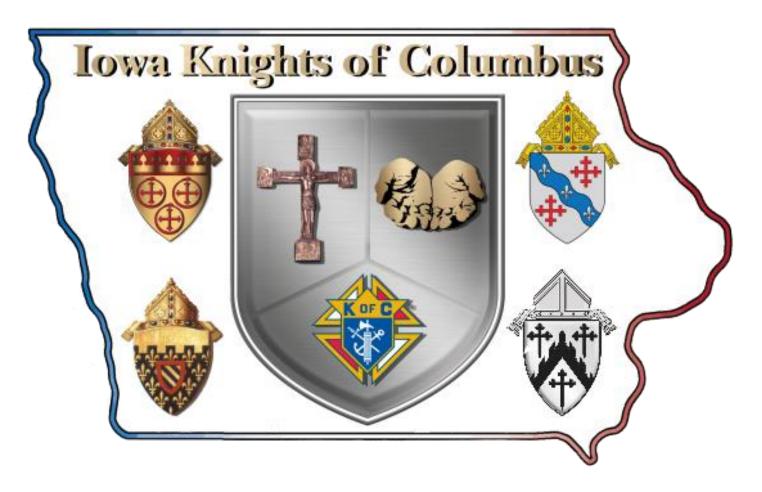
# Knights of Columbus lowa State Council Council Resource Book 2021-2022



For more information, visit
WWW.IOWAKOFC.ORG or WWW.KOFC.ORG

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#### Worthy Fraternal Leaders

Welcome to the 2021-22 Fraternal year. We, as a group have been chosen to lead the State Council of Iowa on a journey to invite more Catholic men to Join the Knights of Columbus. The journey begins today as we move out of the Pandemic that challenged us. It reshaped how we conducted meetings, fundraising, events and more. We all survived and will continue to evolve while doing the good works to support our neighbor.

If you are joining this hard-working group of Volunteers for the first time or returning for another year. Hats off to you, as this is the best group of Catholic men doing the work for the vision of Blessed Fr. Michael McGivney.

This resource book is just part of the things we do for our Parishes, Youth and Communities. It contains forms, connections, descriptions and more for things we do. Use this as a guide to help you navigate through the year. If there are any questions that this does not have the answer for, reach out to any one of us State Officers. We are here to help everyone succeed in this 2021-22 Fraternal Year.

Let us stand tall, work together, and have a great year.

Take your candle, go light your world.

Vivat Jesus!

Steven J. Vonnahme, State Deputy

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Our **website** (**iowakofc.org**) is full of information and tools for your council to be successful. Detailed resources on membership drives, insurance promotion, program support are found on our site. This is the primary method of current state initiatives.



#### My fellow Knights,

Our newly installed Supreme Knight, Patrick Kelly said, "The future of the Order will depend on continued progress in two key areas: charity and helping men to grow spiritually."

I am always impressed with the charitable giving of the Knights of Columbus. Through corporal works of mercy, Knights give time, talent, and treasure to help those in need. We must continue our efforts to do our part to alleviate suffering in the world. Please take a moment to visit the KofC.org website, look for the amazing charitable efforts the Knights offer each year.

Knights of Columbus are men of faith and men of prayer who give purpose and meaning behind charitable works. The Supreme Knight Kelly referenced the future of the Order rests on our continued efforts to grow spiritually. This effort is reflected in our family life by practicing the virtues and praying together as a family. If spiritual practice and growth happens in the home, then by their example they can inspire others to grow closer to God.

Our faith teaches that our purpose on earth is to know God, love God, and serve God and be happy with God in Heaven. Among the resources on the KofC.org website is the video section, and I recommend you watch with your brother Knights the video series *Into the Breach*. This video series can be part of your regular meeting along with discussion and prayer. The *Into the Breach* series encourages men not to be afraid to be men, not to be afraid to be men of faith, and men of prayer. At my previous parish assignment, our great Knights of Columbus Council began each meeting with intercessory prayer and the Rosary. Prayer kept the meetings friendly and thoughtful in tone. I encourage each council to modify their agendas to ensure proper spiritual formation and prayer. Remember, Knights are men of faith and men of prayer.

Let me end with a quote from Dwight L. Moody, a shoe and boot businessman turned protestant Christian revivalist/evangelist, "Some people think God does not like to be troubled with our constant coming and asking. The only way to trouble God is not to come at all." How true that is. As the old saying goes, "say your prayers - keep your halo charged!"

Sincerely,

Fr. Ray Higgins State Chaplain



#### Fellow Brother Knights;

When I was asked to be the State Membership Director I was humbled and honored. Being a Knight has allowed me to grow in my faith and help make the world a little bit better. As you know, every Knight comes to the organization with different talents, skills, abilities, ideas, and backgrounds. It is our calling to help other Catholic men see and understand the important work of the Knights of Columbus. Helping educate Catholic men of the reasons to be a Knight will make evident how membership in the Knights of Columbus helps them grow as a person, spouse, parent, citizen, and member of the church. This commitment helps build a stronger council and through those different talents, skills, abilities, ideas, and backgrounds the council creates different projects for their programs. It comes full circle when these great projects help Catholic men see that they can make a difference and want to join the group.

One of my favorite sayings that I heard once was, "Jesus didn't give orders and tell others what to do, he told stories that inspired people." That is part of the legacy of the Knights of Columbus. Who inspired you to become a Knight and how has that helped you? We need to share those stories to help inspire others to become a Knight and tell their stories. Let God work through you to help fellow men become a Knight and let them tell their story.

Lets make this a great year now that we can get together again. We can renew our friendships and grow new ones to make the church and the Knights even stronger than ever before.

Vivat Jesus!

Jeff Wellik

State Membership Director



#### **Brothers:**

I am honored and humbled, to serve as your State Program Director for the Knights of Columbus, state of Iowa, for the 2021-22 year. My additional duties I have served are, as a DD, NE Iowa Region support, and on the 3<sup>rd</sup> Degree Exec. Committee. This past year has brought on many changes and challenges, for all of us, our families, our clergy, our churches and our communities. But this also sets for us a new level of opportunity to explore. These new opportunities will give us a chance to evaluate our values such as the knights of Columbus have always held close and dear to many of us and our families.

Programs that the Knights of Columbus offer, will propel us to expand in the following areas of Faith, Community, Family and Life. Completing these four activities in each of the four categories will support our priests, our church, our parish and our families in a balanced way. This will result to an increase of your membership, because to the council membership is active thru the many avenues of support. An Active council is changing lives, and saving lives. Thru programs, that works in cooperation with membership, will set an example to those that are not Knights, that the Knights are the strong right arm of the church.

Set your goals. Plan a new charitable program, require officers to complete safe environment program, make a SP-7 form your goal and submit, submit fraternal activity form, engage your parish priests, post articles in the parish bulletin and newsletters and social media. Leave no neighbor left behind, take advantage of the new exemplification, involve our field agents and let your thoughts and activities shine throughout this year. Let's all rise to the challenges. Well run programs can highlight and inspire your council to do all they can. Our goal is for the councils to be active and conduct programs that draw men closer to their faith, families and communities, and defend life in all stages and in all conditions.

**Vivat Jesus** 

Larry Hauber

State Program Director



### **Call to Eucharistic Holy Hour**

In a statement issued June 21st by Archbishop Jose H. Gomez of Los Angeles, president of the USCCB he "invites everyone in the Church to pray for the bishops as we continue our dialogues and reflections. I pray that this will be a time for all of us in the Church to reflect on our own faith and readiness to receive our Lord in the Holy Eucharist."

This was in response to the bishops' overwhelming vote to produce a teaching document on the beauty and power of the Eucharist, which he went on to say "is the heart of the Church and the heart of our lives as Catholics," and where "Jesus Christ himself draws near to each one of us personally and gathers together as one family of God and one Body of Christ."

A significant and powerful way we can pray for our bishops, as well as reflecting on our faith and readiness to receive the Holy Eucharist is to attend a Holy Hour with the Lord in the presence of the Blessed Sacrament.

If we are able to say 'Amen' to the body, blood, soul, and divinity presented to us at Mass, then we should be willing to attend to our Lord present in a tabernacle, or exposed in a monstrance and declare, "My Lord, and my God!" God veils Himself in this sacred mystery to draw us into deeper faith and communion.

To sustain or regain our awe and wonder of this divine gift, let us commit ourselves to a regular holy hour. By establishing a monthly or weekly holy hour in your parish, you can invite others to contemplate the love of Jesus who gives us his own flesh, so that we might have His life within us. The opportunity to spend time in this way will hopefully lead people to a deeper understanding and appreciation for who we are receiving, rather than what we are receiving when we approach the altar at Mass.

Just as we were all once presented with the image of in times past a candidate for knighthood spending the eve of his knighting in a church upon his knees, placing his sword and shield before the altar of the King of Kings, his Lord and God; let us, as Knights of Columbus continue to serve this same king- Christ the King, truly present in the Eucharist.

# Miracle Attributed!



Our Founder, Fr. Michael McGivney, was declared a "Blessed" by the Catholic Church after Pope Francis approved a miracle attributed to his intercession!

Continue to pray for his intercession, and consider joining the Guild by visiting https://www.fathermcgivney.org/

God, our Father, protector of the poor and defender of the widow and orphan, you called your priest, Blessed Michael J. McGivney, to be an apostle of Christian family life and to lead the young to the generous service of their neighbor. Through the example of his life and virtue may we follow your Son, Jesus Christ, more closely, fulfilling his commandment of charity and building up his Body which is the Church. Let the inspiration of your servant prompt us to greater confidence in your love so that we may continue his work of caring for the needy and the outcast. We humbly ask that you glorify Blessed Michael J. McGivney on earth according to the design of your holy will. Through his intercession, grant the favor I now present (here make your request). Through Christ our Lord. Amen.



# SAFE ENVIRONMENT PROGRAM

Brother Knights,

There are two points that I wish to make clear regarding your council's compliance with the Safe Environment Program:

- The Safe Environment Program is for the safety of our children. Your councils' compliance is the best way for you to ensure that protection.
- Supreme is taking this very seriously, as should we all. Once a Knight is in a position in their records which requires Safe Environment training, he has 30 days to complete the program. If not, Supreme will drop the Knight from his position, and the Grand Knight must re-appoint him. Please don't let this happen.

<u>Grand Knight – training only (Duty to Report: Mandated Reporter, Knights of Columbus Safe Environment Policies, Meet Sam).</u>

<u>Program Director – training only (Duty to Report: Mandated Reporter, Knights of Columbus Safe Environment Policies, Meet Sam).</u>

**Family Director –** Training (Duty to Report: Mandated Reporter, Knights of Columbus Safe Environment Policies, Meet Sam) AND Background Check.

<u>Community Director - Training (Duty to Report: Mandated Reporter, Knights of Columbus Safe Environment Policies, Meet Sam) AND Background Check.</u>

For background check information and documents, please email youthleader@kofc.org.

Should you have any questions, please contact your District Deputy or myself for help.

#### **Larry Hauber**

State Program Director programs@iowakofc.org or call 563-380-1564



# SAFE ENVIRONMENT PROGRAM

Our Safe Environment Program safeguards children and other vulnerable persons, assures members and their families that we maintain a safe environment, protects members from awkward situations, misunderstandings, and appearances of impropriety, builds trust with arch/dioceses and parishes, and protects the good name of the Knights of Columbus.

#### FOR MEMBERS IN THESE ROLES

State Deputy

State Advocate

State Program Director

State Youth Director

State Community Director

State Family Director

State Squire Chairman

Grand Knights
Program Directors
Community Directors
Family Directors
Chief Counselors (Squires)
Counsellors (Squires)

### **Training is MANDATORY.**

Please visit: https://

armatus2.praesidiuminc.com/armatusUser/login

#### FOR ALL OTHER MEMBERS

Members not listed are encouraged to take the training as well.

The Registration Code is kofcsafe.

Please Note: If a member is later appointed to a role listed, the member must retake the training in that role.

Please visit: https:// armatus2.praesidiuminc.com/Armatus/ security/anonymous/selfRegistration

### FORMS REPORTING GUIDE

Use this email for State Deputy for all reports: admin@iowakofc.org

Insert District Deputy's email so he is copied.

When mailing reports, send to:

Ed Pancrazio or fax to 641-856-2349

**Iowa State Council** 

915 S 17<sup>th</sup> St; Centerville IA 52544-2701

Mail or email State Deputy's copy to Ed Pancrazio.

Please do not send to the State Deputy.

Reports are due as follows. Date listed is "drop dead" date from Supreme. It is never too early to submit a report, the sooner the better.

		Supreme Fax	Supreme Email	
Form 100 (new members, transfer, member death)		203-752-4113	membership@kofc.org	
Form 185 Officers Elected	July 1	203-752-4113	addresschange@kofc.org	
Form 365 Program Personnel	Aug 1	203-752-4108	fraternalmission@kofc.org	
Form 2629 Round Table Coord.	Sept 1	203-752-4108	councilgrowth@kofc.org	
Form 944A DD Semiannual Report	Dec 31	203-752-4108	fraternalmission@kofc.org	
Form 1728 Fraternal Survey	Jan 31	203-752-4108	fraternalmission@kofc.org	
Form 4584 Partnership Profile	Jan 31	203-752-4108	fraternalmission@kofc.org	
Form 1295 Audit (12/31)	Feb 15	203-752-4103	council.accounts@kofc.org	
Form SP-7 Columbian Award	June 30	203-752-4108	fraternalmission@kofc.org	
Form 1938 Eval. Financial Secretary	Due upon rece	eipt	admin@iowakofc.org	
Form 944B DD Semiannual Report	June 30	203-752-4108	fraternalmission@kofc.org	

Form 450 is due immediately following a degree. Send copies to: Ceremonials Department at <a href="mailto:ceremonials@kofc.org">ceremonials@kofc.org</a>, <a href="mailto:membership@iowakofc.org">membership@iowakofc.org</a>, the State Council at <a href="mailto:ad-min@iowakofc.org">ad-min@iowakofc.org</a>, and the District Deputy.

Form 100's: Please copy the Insurance agent assigned to the council.

IRS Form 990N (or 990) is due 4 1/2 months after closing of the Council or Assembly fiscal year. A June 30th closing, filing due no later than November 15. December 31 closing, filing due by May 15. Please send copy of IRS confirmation to <a href="mailto:admin@iowakofc.org">admin@iowakofc.org</a>

Note: It is important for the State to receive the Officers Elected Report in order to publish the State Directory.

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Iowa State Council

915 S 17<sup>th</sup> St

Centerville IA 52544-2701

Mail or email State Deputy copy to Ed Pancrazio. Please do not send to the State Deputy.

#### **State Forms**

Form 1993A	Family of the Month	Monthly by the 15th	fotm@iowakofc.org
IA 310	Knight of the Month	Monthly by the 15th	kotm@iowakofc.org
IA 102	Deceased Members	February 15	admin@iowakofc.org
IA 302	CPID Tootsie Roll Order	February 1	Send to your District Deputy
IA 304	CPID Council Report	December 1	cpid@iowakofc.org

Faith in Action Program of the Year Awards are located on the Forms page of the State website: www.iowakofc.org/forms: Faith, Life, Family, and Community.

Also, on the same page are the forms for State Awards of the Year: Diocesan Chaplain, Deacon, Knight, Family, Outstanding District Deputy, Youth and Grand Knight. All councils are encouraged to submit nominations for each category and Service Program.

#### State awards are due February 15<sup>th</sup>

If you have questions filling out forms, contact Ed Pancrazio 641-895-1364 or email as noted above.

The submission of forms is an important function of the Council Officers. Reporting our activities is necessary for the Knights of Columbus to maintain records, maintain our tax status with the IRS, and to receive recognition for our good works.

Go to Supreme website <u>www.kofc.org</u>, on right side, click "For Members". Next scroll down to Fraternal Forms. All forms are listed and noted if online submission is an option. All forms can be filled out and printed for submission.

Please use admin@iowakofc.org for the State Deputy's e-mail address.

Contact Ed Pancrazio at 641-895-1364 or the above email for help and or questions.



#### Membership Growth Points to Remember

<u>Organize Yourself:</u> It is crucial to have a Membership Director and committee in every council. For councils who cannot get volunteers to serve in this capacity the membership tasks will fall on the council trustees.

- Plan, plan, and plan a well-planned membership activity will produce better results.
- Any member, regardless of their Degree can serve as a Membership Chairman.

<u>Use the Resources Available:</u> The Supreme Council and the State Council have developed successful membership programs. Some of the programs are outlined in this Resource Book with more details available online at the provided links.

- Pick one or two membership events that best fit your parish and council.
- Once a council decides on a membership activity it is important to follow all the steps to ensure a successful outcome.
- Use your District Deputy and Regional Membership Specialist to address questions or concerns

**<u>Be Creative:</u>** We are in the process of working through a global pandemic! It has required creative thinking and technology to remain connected to our councils, parishes and communities. Use that spirit in membership invitations and events. Virtual exemplifications are here to stay; use them as needed. Do not make an eager candidate wait!

- Councils should have a Communication's Chair who is comfortable with technology.
- Young candidates mean that we must communicate with them in their most convenient medium to keep them engaged in the Order. Even many "Boomers" now have smart phones and text regularly.

<u>Adapt:</u> Closely related to being creative, be able to adapt to the needs of the men and families we are trying to attract. Some of the programs used only a few years ago are obsolete and must be adapted to appeal to young men and their families.

- In most cases a simple adjustment is all that is needed to be effective do not reinvent the wheel.
- Ask questions, and most importantly, listen. Prospective members are telling us what will
  motivate them to join the Knights. Listen to their desires, needs and goals and then figure
  out how to meet them within the framework of council activities.

**<u>Be Mentors:</u>** Bringing a new member into a council is just the first step. Proposers should act as mentors to the new member. Council meetings should be organized and inviting to all members. Engage and incorporate new members into council activities and committees.

- Keep council meetings to no more than an hour.
- Create an inviting environment. These members are new to the council and possibly the parish. Introduce yourself and let them know you are glad they are a member.
- Always conduct yourself as a Catholic gentleman whether in or outside the council chambers
- We want to empower our new members to be great Knights.





#### **Get Organized!**

<u>Form a Membership Committee:</u> A membership Committee with a chairman will help ensure successful growth.

- Any member, regardless of Degree, can serve as the chairman or be on the committee.
- The committee should meet outside of the regular council meeting so they can present a report at council meeting.
- The council Trustees should take this role in the absence of a committee and chairman.

<u>Follow all the steps:</u> The various membership growth resources and activities have proven results if every step is followed. Do not shortcut the process.

- Each program's action points are a recipe for success. Skip a step and you will not have a successful outcome.
- Do not improvise. If a program calls for a mailing, do not replace it with an email. The program is designed for the convenience of the candidate, not the council.

<u>Use your Field Agent and/or General Agent:</u> These men are professional Knights who know the facts, figures, and benefits of the Order as part of their job. They are also the eyes and ears of the council when they visit the membership.

- The Insurance Agent should be a part of the membership discussion, but not a part of the team.
- If a prospect request more information a Field Agent will gladly call on them to professionally present the Knights of Columbus to the candidate and his family.
- A Fraternal Benefits Night is an excellent recruitment event.





#### **Membership Tools and Resources**

Below are summaries of the various resources, tools and membership experts who are at your disposal. Each summary will have a link for more detailed information, procedures and materials. Keep in mind all parish new member activities should be done with your Pastor's permission.

<u>Church Drive:</u> A church drive is an ideal opportunity to reach an audience of qualified prospects in a parish. Its success is dependent on carefully planning and carrying out each of the steps.

https://www.kofc.org/en/members/membership/recruitment-strategies/churchdrives.html

<u>Delta Church Drive:</u> Built off a traditional Church the Delta Church Drive uses more online resources with 3 area of focus: People, Process and Prospect.

<a href="https://www.iowakofc.org/recruitment">https://www.iowakofc.org/recruitment</a>

Online Membership: The fastest way to join the Knights. Ideal for a man who wants to join but cannot commit to attending meetings or activities. An Online Member is not a 1<sup>st</sup> Degree member but is eligible for Fraternal benefits.

https://www.kofc.org/apps/joinus/en/registration/index.html

<u>Virtual Exemplifications:</u> An online presentation of the Charity, Unity, and Fraternity exemplification. This can serve to bring in a single member or multiple members with their families in attendance. Candidate attending this 30 to 40-minute program will be 3<sup>rd</sup> Degree members at its conclusion.

https://www.iowakofc.org/virtualexemplification

<u>Give Me 5 Guys:</u> A targeted approach that is geared at on inviting just 5 men at a time to join. This is ideal for councils to grow but may be overwhelmed by a full Church Drive. <a href="https://www.iowakofc.org/recruitment">https://www.iowakofc.org/recruitment</a>

<u>Father Wants You:</u> A personalized invitation by the parish priest to join the Knights of Columbus. Letters are followed by an open house for candidates, spouses and families which includes a short program and Q & A. It is advisable to have an exemplification team on hand. <a href="https://www.iowakofc.org/recruitment">https://www.iowakofc.org/recruitment</a>

Other tools, flyers, guides, and videos: https://www.iowakofc.org/recruitment





#### **Suspensions and Retention**

State Guidelines: Guidelines for membership suspension

- Can not suspend more than 10% of the council roster or 15 members (whichever is less) in a fraternal year.
- Councils MUST have a retention committee comprised of at least 2 members, which may NOT be either the Financial Secretary or the Grand Knight
- All suspensions must be properly submitted <u>before December 31</u>. No suspensions to be submitted after January 1.
- All suspensions must be submitted on a Form 1845 "Notice of Intent to Suspend"

A council who does not follow these guidelines will be subject to an audit of council books by a District Deputy or a representative appointed by the State Deputy as in accordance to the Knights of Columbus Supreme Council Bylaws.

#### Some Points to Remember regarding Suspensions

<u>The FS is not the Council Retention Chairman:</u> Efforts to retain a member is not the Financial Secretary's responsibility; it is a function of the council Membership Committee.

- The council needs to support the FS and assist in collection of dues and/or reach out to members who are delinquent in dues.
- There are many reasons that a member stops paying dues. Charity is the most important principle of our Order.

<u>Leave no Knight Behind:</u> We have members who are falling through the cracks in our councils. Too many willing members are being suspended without their knowledge.

- Career changes, work schedule changes and moving out of the area.
- Physical disabilities, mobility issues, financial hardships.
- A member on the fringe of their faith needs the K of C to help draw them closer to the Church.

<u>Knight In Transit (KIT):</u> A program developed by the State Council to assist councils who have a member that is moving out of the area.

- A pamphlet outlining the importance of remaining a member of the Order. With the steps how to transfer their membership.
- A link to search for a council in the parish they are relocating to with a way to contact the council with their intent to transfer their membership.
- Assistance from the Insurance Agents.



#### Round Tables, Ethic Outreach and New Council Development

A Round Table is comprised solely of Knights. All members of the Knights of Columbus, regardless of council affiliation, are members of their parish's Round Table. There are no regular meetings, no additional dues, or elected officials. The only position is an appointed coordinator whose job it is to communicate with the parish priest, receive his direction, and manage the efforts of the Round Table.

Round Tables also provide an opportunity for membership growth as they can be created to create an inclusive sub-group to a council. As a Round Table grows it can develop into a new council.

#### **Suggestions for Round Tables**

<u>Multi-Parish Councils:</u> For councils who serve more than one parish a Parish Round Table can aid and presence for each specific parish. Most men want to join an organization that provides support for their own parish.

**Ethnic Outreach:** In parishes and councils which are comprised of multiple ethnicities and languages a Round Table can provide the opportunity for these members to bridge a language barrier in a council It also provides a great way to celebrate a council's diversity. Ethnic Round Table growth in a community can lead to the development of a new council.

<u>College Outreach:</u> In "college town" councils a College Round Table can be a great way to bring young men into the Order while giving them an opportunity to gather with members of their own age group.

In colleges with a large Catholic student body the Round Table can develop into a College Council; in smaller colleges it provides an opportunity to draw young men closer to their faith with service as a Knight yet still giving them their own identity associated with their school.

As you can see, Round Tables, Ethnic Outreach and New Council Development are closely related. Nearly every parish can find an opportunity for a Round Table which will appeal to a wider group of men in a parish.



# Have you considered volunteering at the district, regional or state level of the Knights?



As Knights, it is our MISSION to serve the Church and the Order, and it takes many volunteers to make our State Council operate!

Brother Knights are needed to make phone calls, attend council meetings, help with our social media, support our website, take pictures, and so much more! Some projects takes weeks, others are year-long commitments.

You do not need to have previous council or assembly leadership experience to volunteer for the State Council!

**We need you!** For more information, contact State Secretary John McGee at statesecretary@iowakofc.org.



### **Programs**

**The Faith in Action** focuses on the most direct way a council can impact its parish community – activities. All the programs included in Building the Domestic Church have been integrated into the Faith in Action model or retired. There is now only one model that encompasses all Supremerecommended programs and it is **Faith in Action**.

Completing four activities in each of the four categories – **Faith**, **Community**, **Family** and **Life** – will support your Priest and parish in a balanced way. Resulting to increasing your membership, because the Council is supporting your Priest and community. An active council is **changing lives and saving lives**! Every Catholic gentleman 18 yrs. or older should want to be a member of your council.

#### Council "Faith in Action" Programming

#### **Council Goals**

- Plan one new charitable program
- ♦ All Required Officers complete Safe Environment Program by 9/30/20
- Submit SP-7 Form prior to State Convention
- ♦ Submit Survey of Fraternal Activity Form 1728 by 1/31/2021

#### Establish Strong Visible Activities through our Faith in Action Program Model

- Plan one new Faith in Action program
- ♦ Engage your Parish Priests to promote the Knights of Columbus
- Post articles in parish bulletins, local newspapers, radio, and social media about upcoming events and report successes.

Planning one new **Faith in Action** program means holding an event your council has not done recently.

### <u>Always refer to the Supreme and State websites for the latest program information and updated forms.</u> www.kofc.org/faithinaction

Please reach out to your District Deputy or myself with any questions regarding Programs:

Larry Hauber State Program Director programs@iowakofc.org 563-380-1564

James 2:14-18 <sup>14</sup>What good is it, my brothers and sisters, if someone claims to have faith but has no deeds? Can such faith save them? <sup>15</sup> Suppose a brother or a sister is without clothes and daily food. <sup>16</sup> If one of you says to them, "Go in peace; keep warm and well fed," but does nothing about their physical needs, what good is it? <sup>17</sup> In the same way, faith by itself, if it is not accompanied by action, is dead. <sup>18</sup> But someone will say, "You have faith; I have deeds." Show me your faith without deeds, and I will show you my faith by my deeds.

# FAITH IN ACTION

The four program categories are Faith, Family, Community, and Life and represent our main priorities as an Order. This model by no means seeks to eliminate the need for Knights to serve youth or foster fraternity; rather, it seeks to expand on these in a more holistic way.

- Faith: Our goal is to strengthen our men and their families in the faith. When we entered
  the Order, we were reminded to constantly inform ourselves in the Catholic faith. This formation goes beyond mere facts or religious practice to an authentic connection with a loving God and his son Jesus Christ.
- **Family**: Father Michael J. McGivney sought to strengthen the familial bond of father to mother and children to parents. Our family programs are an evolution and response to a society that seeks to weaken the bonds of family. We must make it clear that society should value a family that is faithful to God and each other.
- **Community**: As Knights of Columbus, we are called to serve our family and our God. Our first principle is Charity, at home with our families or in our communities. This is a critical part of our Knights of Columbus mission.
- **Life**: The urgency of the threat to a culture of life cannot be misunderstood. Respect for the dignity of life demands a commitment to human rights across a broad spectrum. Both as Knights of Columbus and as followers of Christ, "Catholics must be committed to the defense of life in all its stages and in every condition" (Saint John Paul II, 1995).

FAITH	Community
RSVP	Coats for Kids
Into the Breach	Global Wheelchair Mission
Spiritual Reflection	Habitat for Humanity
Holy Hour	Leave No Neighbor Behind**
Pilgrim Icon Program	Disaster Preparedness
Building the Domestic Church Kiosk	Free Throw Championship
Rosary Program	Catholic Citizenship Essay Contest
Sacramental Gifts	Soccer/Hockey Challenge
	Helping Hands
FAMILY	Life
Food for Families	March for Life
Family of the Month/Year	Special Olympics
Family Fully Alive	Ultrasound Program
Family Prayer Night	Pregnancy Center Support
Keep Christ in Christmas	Christian Refugee Relief
Family Week	Silver Rose
Consecration to the Holy Family	Mass for People with Special Needs
Good Friday Family Promotion	Novena for Life

Bold denotes Featured Programs

### COLUMBIAN AWARD

- 16 Program Credits
  - 4 credits in each category of Faith, Family, Community and Life
- Removed Required Programs
- Added More Featured Programs

### **UPDATED RESOURCES**

- Website
- Guide book
- Guide sheets
- Role Descriptions

### www.kofc.org/fiaresources

Remember.... We want to see and hear about all of the great ways your councils are putting their Faith In Action!!

Please email info/pictures to <a href="mailto:programs@iowakofc.org">programs@iowakofc.org</a> or contact me at:

Larry Hauber State Program Director programs@iowakofc.org 563-380-1564

### INTO THE BREACH

Into the Breach is a call to battle for Catholic men which urges them to embrace wholeheartedly masculine virtues in a world in crisis.

Watch all episodes below and sign up to receive more like this.

Inspired by the Apostolic Exhortation for Catholic men written by Bishop Olmsted of Phoenix, the Knights of Columbus has produced a 12-episode video series that seeks to answer the question of what it means to be a man and how to live as a man in today's world. Each episode focuses on a different aspect of authentic Catholic masculinity and features interviews with well-known Catholic commentators, as well as the personal story of a man who has deeply experienced the episode's topic in his own life. Each episode runs approximately 12 minutes.

### INTO THE BREACH VIDEO SERIES

- Gateway for all Programs
  - Every program = Knights stepping into the breach
- Action Items:
  - Watch the series and review resources
  - Encourage every council to begin the fraternal year with the Into the Breach video series program

kofc.org/intothebreach

### COLUMBIAN AWARD APPLICATION

Due by June 30th

C	ouncil Number:	Jurisdiction:	20	20
	AITH PROGRAMS: (RSVP, Into the Breach, acramental Gifts, Spiritual Reflection Program is	Marian Icon Prayer Program, Building the Domestic Church Kiosk, the required program)	Rosary Progra	m, Holy Hour,
1.	Program Name: Program Description:	Donations	x Hours	_ = 0 Total Hours
2.	Program Name: Program	Recruitment YES NO Participant	x Hours	= 0 Total Hours
3.	Program Name:  Program Description:	Recruitment YES NO Participant Oppurtunity?  Donations	X Hours	_ = 0 Total Hours
4.	Program Name:  Program Description:	Recruitment YES NO Participant Oppurtunity? Donations		_ = 0 Total Hours
		s, Family of the Month/Year, Keep Christ in Christmas, Family otion, Consecration to the Holy Family is the required program)	Fully Alive,	Family Week,
text.	Program Name: Program Description:	Recruitment YES NO Participant Oppurtunity? Donations		_ = 0 Total Hours
2.	Program Name:  Program Description:	Recruitment YES NO Participant	xHours	_ = 0 Total Hours
3.	Program Name: Program	Donations	x s Hours	_ = 0 Total Hours
4.	Program Name:  Program Description:	Recruitment YES NO Participant Oppurtunity? Donations		= 0 Total Hours
	2 secuption.	45		



COMMUNITY PROGRAMS: (Coats for Kids, Global Wheelchair Mission, Habitat for Humanity, Disaster Preparedness, Free Throw Championship, Catholic Citizenship Essay Contest, Soccer Challenge, Helping Hands is the required program) 1. Program Recruitment ☐ YES ☐ NO Total Hours Name: Oppurtunity? Donations: Program Description: 0 2. Program Recruitment ☐ YES ☐ NO **Total Hours** Name: Oppurtunity? Donations: Program Description: 3. Program Recruitment ☐ YES ☐ NO Participants Total Hours Name: Oppurtunity? Donations: Program Description: 4. Program Recruitment ☐ YES ☐ NO Participants Total Hours Hours Name: Oppurtunity? Donations: Program Description: LIFE PROGRAMS: (Marches for Life, Special Olympics, Ultrasound Program, Christian Refugee Relief, Silver Rose, Mass for People with Special Needs, Pregnancy Center Support, Novena for Life is the required program) 1. Program Recruitment ☐ YES ☐ NO **Total Hours** Participants Name: Oppurtunity? Donations: Program Description: 2. Program Recruitment ☐ YES ☐ NO Participants Hours Name: Oppurtunity? Donations: Program Description: 3. Program Recruitment ☐ YES ☐ NO Participants Hours **Total Hours** Name: Oppurtunity? Donations: Program Description: 4. Program Recruitment ☐ YES ☐ NO Participants Hours **Total Hours** Name: Oppurtunity?

SUBMIT ELECTRONICALLY TO: fraternalmission@kofc.org • SEND COPIES TO: State Deputy, District Deputy, Council File

Signed:

Program Description:

Signed:

Grand Knight

Donations:

Date

Program Director

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#### **2021-2022 State Awards**

The Iowa Knights of Columbus annually recognizes outstanding individuals, families, and programs that exemplify the principles of Charity, Unity, Fraternity, and Patriotism of the Order and serve as examples and inspiration for all Knights of Columbus. For the 2020-2021 fraternal year, the Iowa Knights of Columbus seeks nominations for the following awards:

Outstanding Council Activity Awards- in the following categories

o Faith Community

o Life Family

- Deacon of the Year
- Chaplain of the Year (one for each dioceses)
- o Family of the Year
- o Grand Knight of the Year
- Knight of the Year
- Youth of the Year

Award nominations can be submitted on-line or can be downloaded. A description of each award can be found on the subsequent page as well as online.

All award forms must be completed and emailed/postmarked/submitted no later than **February 15**, **2021**.

The completed award forms are to be emailed to programs@iowakofc.org or mailed to:

Mike Tigges lowa Knights of Columbus 1433 NW 102nd St. Clive, IA 50325

All questions concerning the completion and/or submission of this form are to be directed to Mike Tigges, Awards Chairman, via phone (515-480-8645) and/ via email (programs@iowakofc.org).

DO NOT SUBMIT ANY AWARD FORMS TO THE SUPREME COUNCIL.

### **State Awards Descriptions**

#### **Outstanding Council Activity Awards-**

**Faith** – Recognizes programs that grow in faith and build a strong parish and Church. Aid priests and religious in formation, honor Mary, mother of God, and engage in serious spiritual reflections and religious education activities.

**Community** - Recognizes programs that make a powerful difference in your community. Help those less fortunate with the basic human needs of clothing, shelter, mobility and compassion.

**Life-** Recognizes programs that create a culture of life. Assist pregnant women in need, care for the elderly, aid the handicapped and empower those with special needs to realize their full potential.

**Family-** Recognizes programs that strengthen families through faith and service. Socialize and pray with other faith-filled Catholic families through special events, religious services and volunteer opportunities.

**Deacon of the Year-** Recognizes a deacon (permanent or transitional) for outstanding and noteworthy service to the Knights of Columbus, his church, and/ or the community at-large.

**Chaplain of the Year**- Recognizes one council chaplain (priest) per diocese for outstanding and noteworthy service to the Knights of Columbus, his church, and/ or the community at-large.

**Family of the Year**- Recognizes one family for their distinguished example of building a domestic church within their parish and/or the community; <u>special consideration given to families with young child(ren)</u>

**Grand Knight of the Year**- Recognizes one council Grand Knight for outstanding and noteworthy service to his Council, parish, and/or the community

**Knight of the Year**- Recognizes one brother knight for outstanding and noteworthy service to his Council, parish, and/or the community; District Deputies and state officers are not eligible to receive this award.

**Outstanding District Deputy**- Recognizes one current District Deputy for outstanding and noteworthy service within his District; for specific partnerships and growth of the Order;

**Youth of the Year-** Recognizes one youth for outstanding and noteworthy service to their family, parish, school, and/or community. Both male and females are eligible for this award.



### **lowa Knights of Columbus**





Edward P. Pancrazio 915 South 17<sup>th</sup> St Centerville, IA 52544 Phone: 1-641-895-1364 E-Mail: perpetualmemorial@iowakofc.org

The Iowa State Council Perpetual Memorial Society program is open to everyone; member or non-member, male or female, Catholic as well as non-Catholic.

The purpose is to have all of our loved ones remembered during Mass at all State Council meetings throughout the year.

We would like to see 100% participation from all councils and assemblies. If your council or assembly is not participating, please address at a meeting at help support vocations.

Councils and individuals routinely make contributions of \$10 - \$25 and more per enrollment. The amount is at the discretion of the enroller.

All monies received are split between our four lowa bishops to use to promote vocations.

Assemblies are also encouraged to enroll deceased Sir Knights and families.

Enclosed is an enrollment form. The form can also be found on the State website: www.iowakofc.org. Please include an email address for the donor. This will allow for an email acknowledgement, if one is requested. The email acknowledgement saves the cost of postage, paper and envelopes.

Contact act me if you have questions at 641-895-1364 or email at perpetualmemorial@iowakofc.org.

Fraternally,

Ed Pancrazio

Perpetual Memorial Society Chairman



### Perpetual Memorial Society Enrollment Form

This form can be filled out on computer then printed or printed and filled out Please print legibly

Name of enrollee
Year of Birth Year of Death
Was the enrollee a member of the Knights of Columbus Y or N
(If applicable) Council Number Assembly Number
Donor(s) Information:
Name(s)
Street
City, State, Zip
Donor's thank you letter requested by (check one): E-mail Mail None
E-mail Address (If checked above)
Send Letter of Condolence to:
Name(s)
Relationship to the deceased
Street
City, State, Zip
Please make your check payable to: Iowa K of C Perpetual Memorial Society
Mail to: Ed Pancrazio 915 South 17 <sup>th</sup> Street Centerville, IA 52544 perpetualmemorial@iowakofc.org

IA 330; Rev 3; Last updated 8/14/19



## **Fourth Degree**

### www.iowakofc.org/patriotism

My Brother Knights,

July 1, 2021

I just finished listening to Wilfred McClay's Land of Hope – a sweeping story of American history told with frankness and hope. In it can be found a treatment of patriotism that is refreshing and challenging to us as Knights. It places our shared experiences and understanding at the center of what it is to be American and draws forth a patriotism from that identity. I believe it is this identity which is embodied in the principles of the Fourth Degree of the Knights.

For those of you who are not yet a member of the Fourth Degree, consider the benefits of joining the Patriotic Degree. You may only know us from what you've seen when we are visibly present as an honor guard during a liturgical event or Color Corps in a community parade. But that is only the surface of who we are and what we do.

Assemblies get involved in supporting veterans, patriotic celebrations, getting out the vote, supporting religious freedom and educating ourselves on the issues of today from a patriotic Catholic perspective. We are proud of our Catholic heritage in this land and strive make this history known. Sir Knights keep foremost in our lives the high ideals of patriotism and religious involvement. Standing together we encourage loyalty to the Constitution, conscientious performance of the duties of citizenship and steadfast adherence to Catholic principles.

In these days of uncertainty our country needs loyal sons of church and state willing to live for our country's founding ideals as so many patriots before us have done. Become a Sir Knight and proudly continue this legacy.

Information regarding upcoming Fourth Degree Exemplifications can be found on the Iowa State K of C website (www.iowakofc.org) under the Fourth Degree. You will also find an outline of how to process applications for a virtual exemplification as well as a fill-able form 4e which can be emailed. We will begin hosting in person exemplifications starting in the fall of 2021 but will keep the virtual option available as needs dictate.

Jim Bates of Urbandale is retiring as District Secretary and we thank him for four years of exceptional service. Kevin McKinney is taking on the role and will be available to field questions and help with anything regarding the Fourth Degree.

When you meet someone who has served our country, please take the opportunity to express your gratitude for their sacrifice. A simple thank-you is appreciated. Then honor their sacrifice by living a life worthy of the price they paid to give us this gift of freedom.

Michael P Gaspers Master of the Fourth Degree District districtmaster@iowakofc.org

Michael P. Daspen



# **Fourth Degree**

#### www.iowakofc.org/patriotism

#### How to process a Form 4 for an Online Exemplification

- When you have recruited a candidate for the Fourth Degree, please handle the Form 4 in the following manner.
- A candidate's completed Form 4 and registration fee must be received by the District Secretary at least 48 hours prior to the online exemplification.
- The candidate's telephone number and email address are critical pieces of information. Please do not submit the Form 4 without providing both. You are welcome to write the email address at the top of the Form 4.
- Proposers: Contact your Faithful Navigator (FN) to provide the following information for your candidate; full name, address, council number, membership number, phone number, date of birth, parish, First Degree date. The FN will complete the Form 4. It's possible the candidate may not be able to provide you his membership number and/or First-Degree date. Your council's Financial Secretary (FS) will be able to get this information if the candidate can't. Give the FN permission to sign your name and membership number in the Proposer section of the Form 4. Give the FN the name and phone number of your council's FS.
- The FN will contact the candidate's council FS to confirm the candidate is a Third-Degree member in good standing. The FN will ask the FS if he can sign the FS's name on the Form 4.
- The FN will contact his assembly's officers via email or telephone to determine whether this candidate will be accepted into the assembly.
- The FN will sign the FN and FC section of the Form 4.
- The FN will phone the candidate to review the Form 4, review the details of the upcoming online exemplification, and explain the steps the candidate must follow to register for the online exemplification. The FN will also review specific details about the assembly, annual dues, upcoming meeting dates/times/locations and answer any questions the candidate may have about the assembly or the exemplification.
- The FN will ask for the candidate's permission to sign the Form 4 on the candidate's behalf.
- The FN will scan and email the Form 4 to the District Secretary (DS).
- The exemplification fee must be received by the DS prior to the exemplification, regardless of whether it's paid by the candidate, his council or the receiving assembly.
- The District Master (DM), or a designate, will contact the candidate to review the online registration and connection process.
- The DS will prepare a list of candidates to the DM, or a designate, for a method of verifying candidates when they connect for the exemplification ceremony.
- FNs should be available to help track down any of their candidates that fail to connect to the exemplification ceremony.
- After the exemplification, the DS will send Form 4 copies to Supreme. The DS will send to the FN membership documents, a social baldric and lapel pin for each of the candidates that completed the online exemplification.
- The FN will present the membership documents, social baldric and lapel pin to the candidate. Ideally this would be done face-to-face observing all social distancing restrictions applicable.

### The Iowa Knights of Columbus Charitable Foundation

The mission of the Foundation is to collect and distribute funds in support of religious vocations, Catholic education, persons with intellectual disabilities, and the culture for life, and to provide assistance to those in need.



#### **GENERAL FUND**

The purpose for this fund is for the benefit of any religious, charitable or educational need within the discretion of the foundation

#### PERSONS with INTELLECTUAL DISABIL-ITIES FUND

The purpose of this fund is to assist Persons with Intellectual Disabilities.

#### **CULTURE OF LIFE FUND**

The purpose for this fund is for the benefit of the Culture for Life.

#### **HELPING HANDS FUND**

The purpose for this fund is for the benefit of any charitable purpose within the discretion of the foundation. The work of this fund is based on need with no discriminating factors. The local council must support the cause they present.

### VOCATIONS and CATHOLIC EDUCATION FUND

The purpose of this fund is to foster Vocations growth in the Catholic Church and Catholic Education in Iowa.

Promote the Iowa Knigts of Columbus Charitable Foundation among your council and assembly members, members of your parishes and businesses in your community that support charitable efforts of the five funds mentioned above. We are here to complement council and assembly projects, so consider donations to the foundation so we can continue doing good works for God's people in Iowa. We are a 501(c)(3) organization so donations from individuals and businesses are tax deductible. Contact us at foundation@jowakofc.org

Send your donations to

Iowa Knights of Columbus Charitable Foundation
PO BOX 167
Des Moines, IA 50301

(Make sure to indicate the fund intended for your donation.)

\* Always consult with a tax professional to determine the deductibility of your contributions

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# Requirements for the **Star Council Award**

#### Father McGivney Award

Recognizing excellence in membership growth, to win this award your council must meet or exceed its yearly membership quota. Quota = 5% increase of the council's membership as of July 1 (minimum of 3 and maximum of 20).

#### Columbian Award due 6/30

Recognizing excellence in programming and charitable outreach, to win this award your council must conduct and report programs in each of the service program categories, for a total of 16 program credits, with four in each category: Faith, Family, Community, and Life.

#### **Founders' Award**

Recognizing excellence in promotion of our top-rated and exclusive insurance products, to win this award your council must host two approved Fraternal Benefit Seminars or Webinars with your Field Agent.

#### **Fraternal Forms**

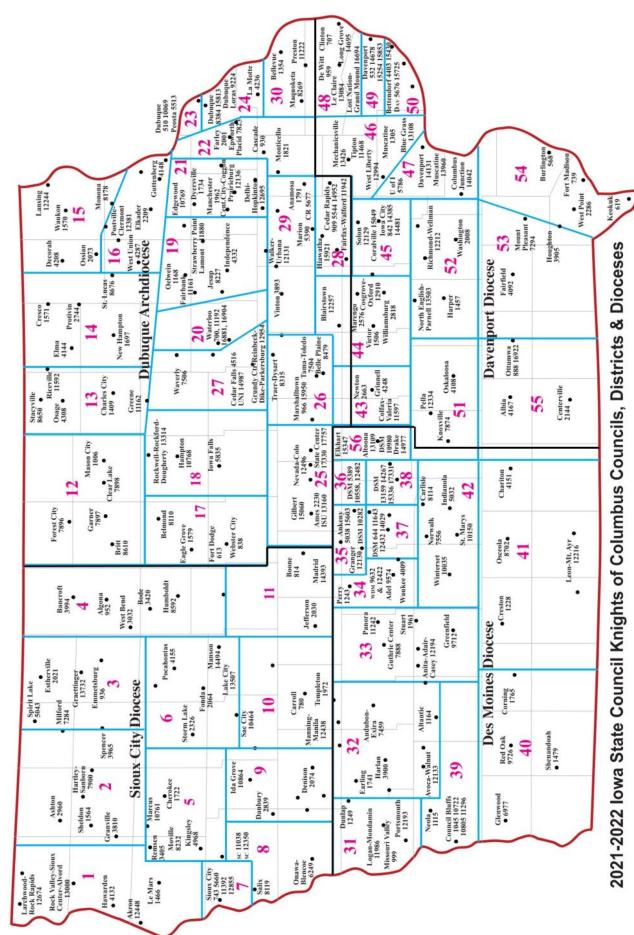
Service Program Personnel Report (#365) — due 8/1 Annual Survey of Fraternal Activity (#1728) — due 1/31

#### In good standing with Supreme Council

Additionally, in the U.S. and Canada, fully compliant with applicable Safe Environment requirements.

To view your quota and/or progress towards earning the Star Council Award, please log on to Officers Online regularly.

#### \* NOTES \*



2021-2022 lowa State Council Knights of Columbus Councils, Districts & Dioceses



LIFE INSURANCE · DISABILITY INCOME INSURANCE · LONG-TERM CARE INSURANCE · RETIREMENT ANNUITIES



Reebe Agency
Northwest Iowa
605-882-8689
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563-689-6801
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Pfeifer Agency
Southwest and West Central Iowa
402-379-0180
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